

Diss & District Neighbourhood Plan Meeting

Held on Thursday 17th November at 7pm at Diss Youth & Community Centre

Present: Corinne Moore (Scole), Mike Bootman (Palgrave), Paul Curson (Roydon), Alison Wakeham (Burston and Shimpling), Sarah Foote (Clerk, representing Thrandeston and Brome & Oakley) David Burn (MSDC Councillor for Palgrave, Thrandeston & Stuston), Jessica Fleming (SCC Cllr), Mike Bardwell (Diss), Deborah Sarson (Diss Town Clerk)

Apologies were received from Leigh Travail (Scole), Roger Greenacre (Stuston) and Graham Minshull (Diss)

1. Everyone introduced themselves around the table for the benefit of those who were new to the meeting
2. Individual parish involvement
 - a) The representatives from Brome & Oakley and The Heywood not previously involved were welcomed to the meeting;
 - SF advised that Brome & Oakley remain unconvinced of the benefits of being involved because they do not share a parish boundary with Diss and they 'look' more to Eye. They have a meeting scheduled for next week where they will further consider their inclusion or otherwise; **Action: SF**
 - The Heywood advised they had considered the matter at their recent meeting and expressed concern that their inclusion would effectively open the parish up for development. Given the lack of understanding about the purpose of a NP, DS offered to attend their next meeting, to be called in early January, to give some background to what a NP is and the advantages and disadvantages of The Heywood being involved in it. **Action: DS**
 - b) Feedback was received from Stuston and Thrandeston regarding their recent parish (council) meetings and resolutions in respect of the area of their parish to which the NP should relate – if at all:
 - Stuston's parish meeting chairman gave his apologies but sent written confirmation that Stuston would like to be involved with the NP and for their entire parish boundary to be included on the proviso that as a parish meeting (not a council), they were unable to incur any costs.
 - Thrandeston also remain unconvinced of the benefits of being involved in the NP and would be further considering the matter at their next meeting. **Action: SF**
3. Parish Area Map – it was noted that South Norfolk District Council will prepare a draft map once **all** parishes have agreed their involvement which will be for further consultation and agreement by all parishes. It was **agreed** that DS would contact

SNC and Mike Burn would contact MSDC for clarification on the process for designating the area. **Action: DS/MB**

4. Funding – to note that there are a number of fundamental decisions required before submitting a funding bid and that grant money received must be spent within 6 months or the end of the financial year whichever is sooner.
5. Timetable – discussion was held about an immediate timetable for submitting the final agreed area to the District Council's for formal designation.

It was **agreed** to set a deadline for the three undecided parishes to decide one way or another **by 31st January** whether to be included in the NP or not. This would give all three parishes a fair opportunity whilst not further delaying progress of the NP.

Action: Thrandeston/Brome& Oakley/The Heywood

6. Governance –
 - a) A discussion paper setting out options for governance arrangements was provided to the meeting
 - b) It was **agreed** that a small group of interested individuals would review it and make recommendations to the next meeting in respect of the form of governance, and any other aspects such as the plan timespan, a project plan and to consider key decisions required for a funding bid. **Action: DS**
7. Next meeting – it was agreed that DS would arrange a meeting date for the second half of February on either a Tuesday or Thursday dependent upon availability of the majority. **Action: DS**