

Diss & District Neighbourhood Plan Meeting

Held on Tuesday 4th October at 7pm at Diss Youth & Community Centre

Present: Corinne Moore and Leigh Travail (Scole), Mike Bootman (Palgrave), Paul Curson and David Goldson¹ (Roydon), Alison Wakeham (Burston and Shimpling), Roger Greenacre (Stuston), Goff Hawes (Thrandeston), Tim Horspole (Growth & Localism Director, SNC), Bill Newman (Strategic Planning Corporate Manager, MSDC), David Burn (MSDC Councillor for Palgrave, Thrandeston & Stuston), Jenny Chamberlin (County Councillor Diss & Roydon), Graham Minshull¹ (Diss Town Council Leader), Simon Olander (Diss), David Traube (Diss), Deborah Sarson (Diss Town Clerk)

¹Councillor Goldson is also District member for Roydon and Councillor Minshull is also a District member for Diss.

1. Everyone introduced themselves around the table for the benefit of those who were new to the meeting

2. Individual parish involvement
 - a) Representatives from Stuston Parish Meeting and Thrandeston Parish Council were welcomed, the current position explained and it was agreed that they would take it back to their parishes for further consideration **Action: RG/GH** It was asked if a statement could be prepared to assist the representatives in explaining it. **Action: DS**

It was noted that Brome & Oakley will be considering their involvement in the NP at their meeting on 10th October and attempts to contact The Heywood will continue.

Post meeting note: The Heywood has been contacted and were to discuss their involvement at a parish meeting scheduled for early November

- b) Feedback was received from parishes as follows:

Palgrave – approved the inclusion of the entire parish boundary in the NP Area but expressed concern about governance and milestones. There was also objection to the inclusion of the name Diss in the title of the NP. After some discussion, it was agreed that MB would work with DS to look at governance structures, milestones, funding and expertise to report to the next meeting.

Action: MB/DS

Burston & Shimpling - approved the inclusion of the entire parish boundary in the NP Area; agreed that Diss should be the lead body; wish to have a say in the governance arrangements

Roydon - approved the inclusion of the entire parish boundary in the NP Area; agreed that Diss should be the lead body;

Scole - approved the inclusion of the entire parish boundary in the NP Area; agreed that Diss should be the lead body;

Diss - approved the inclusion of the entire parish boundary in the NP Area;

3. Parish Area Map – TH on behalf of SNC agreed to produce a map showing the proposed NP area once the remaining parishes had confirmed their involvement in the NP to DS. The map to show the external boundary in bold with individual parish boundaries in dotted lines and to be available in time for the next meeting. **Action: DS/TH**

Post meeting note: Brome & Oakley parish council are unclear about whether to join the NP so are attending the next meeting for more information; this will hold up production of the area boundary map as SNC only wish to do it once.

4. Timetable – discussion was held about a timetable for the NP, in particular an immediate timetable for submitting the final agreed area to the District Council's for formal designation. It was agreed that, given the additional parishes that may be interested, the NP Area not be submitted for designation until after all parishes have considered and decided their involvement and a draft map prepared for further consideration (as above).

BN advised that it would be necessary for parishes to apply individually for designation to the relevant planning authority or collectively as a group of parishes but only within the LPA area ie Palgrave and other MSDC parishes would need to apply together and ditto for Diss and other SNC parishes. Only at this stage in the process would it be a legal requirement that the parishes split according to the local authority area.

5. Name – the Upper Waveney Valley was proposed but a vote in favour of Diss & District Neighbourhood Plan was carried with one vote against by Palgrave's representative. It was felt that the latter name clearly stated where the NP related to whilst the former held no clearly defined geographical reference that meant something to local people.
6. Future – aspects of this matter had already been discussed (including arrangements for working together, expert guidance that will be required, likely costs and potential sources of funding) however further matters raised included identifying other stakeholders and generating community involvement.

AW advised that two people in their community had expressed an interest in being involved and that she would pass their details on **Action: AW**

It was felt that local communities should be aware of the proposed NP before the formal consultation from the LPA's start as part of the designation process. It was agreed that a press release would be drafted **Action: DS**

Communications - in order to make sure that all parishes were conveying the same message, communications need to first be agreed by everyone

7. Next meeting – as the parish clerk for Palgrave is also clerk to Thrandeston and Brome & Oakley and she is unavailable on Tuesdays, the date of the next meeting was agreed for Thursday 17th November 2016 at 7pm at the DYCC.