

## Diss & District Neighbourhood Plan Steering Group Meeting

Held on Monday 19th February 2018 at 7pm in the Meeting Room at Diss Youth & Community Centre.

Present: Graham Moore (Scole), Corinne Moore (Scole), Mike Bootman (Chairman), Alison Wakeham (Burston & Shimpling), Roger Greenacre (Stuston), Paul Curson (Roydon), Steve Leigh (Stuston), Simon Olander (Diss), Ursula Halton (Brome & Oakley) and Deborah Sarson (Diss Town Clerk)

1. Apologies for absence were received from Jethro Shirley-Smith (new representative for Palgrave), David Goldson, Jessica Fleming (SCC Cllr). It was noted that Val Pudney (Palgrave) has resigned from Palgrave Parish Council.
2. Minutes – the minutes of the meeting held on 15<sup>th</sup> January 2018 were agreed and signed as a correct record.
3. Matters Arising – AECOM, the company providing technical support through Locality have been in contact and would like to discuss opportunities for offering support. **MB to respond** proposing an initial meeting.
4. Vision & Themes consultation – brochures being delivered; volunteers to help input hard copies received – 28 in the post as of today; 17 submitted online; **AW, UH and CM volunteered to help** with data input to SurveyMonkey; **AW to change survey settings** so DS can access the survey via DTC's account; **DS to organise a stand on the Market Place** for Friday 9<sup>th</sup> March.
5. Consultations:
  - a) Greater Norwich Local Plan Regulation 18 Consultation – considered a response to the GNLP consultation for submission by the Steering Group. It was agreed that parishes would be encouraged individually to respond to specific sites proposed: agreeing those that satisfy immediate needs; refusing those clearly unsuitable; and deferring remainder for consideration of site allocations across the whole NP Area. GM would respond on behalf of the Steering Group to wider strategic issues in the document. It was agreed that the suggested 'one size fits all' for housing density is not appropriate for rural areas; insufficient acknowledgement of the impact of issues in north Suffolk such as education provision; setting a high standard for planning.
  - b) Major Road Network Consultation – considered a response. The A140 is identified but not the A143 or A1066; potential funding for an investment programme but routes included are based on current traffic volumes; wholeheartedly support the A140 and the strategic nature of the A143 junction; but proposed that 50,000 settlement size was too large a threshold for justifying links to the network **MB to draft response**.
6. Duty to Support:
  - a) noted that £10,000 funding has now been received from South Norfolk Council with the proviso that the SG does not call on SNC for additional support;
  - b) noted a meeting scheduled for 27<sup>th</sup> February to meet with key officers from all the local authorities to discuss infrastructure issues (highways and education) and options and agree a way forward for working together

7. To receive updates on any matters relevant to development and delivery of the NP including:
  - a) noting the business summit being held on 2<sup>nd</sup> March; representatives of local authorities constitute 25, total spaces available 95, only 15 business slots taken up so far; **SO to deliver flyers to businesses** in Vinces Road and Brome & Oakley; **UH to promote to Brome businesses** at a meeting the following day;
  - b) initiating discussions with key stakeholders for the land between the Mere and the River Waveney with the help of a retired architect and planner (see illustrative example of a previous area design). It was unanimously **agreed** to support the engagement of Brian Falk to act on behalf of the Steering Group and to provide a letter of introduction for him to produce to landowners/stakeholders (**Action: MB**).
  - c) a recent meeting with representatives from Eye NP to understand common issues which include highways, education, health, business growth and infrastructure.
8. Future Focus - an update was received on requesting evidence from the lead LPA - as part of the exchanges in setting up the meeting referred to in 6(b) the SG raised it's desire to discuss housing market areas, housing need and allocations in terms of numbers.
9. Planning Applications – to receive updates on and consider any responses to planning applications that may have implications for the development and delivery of the NP:
  - a) Marston's application for hotel and retail units on the south side of Park Road, Diss;
  - b) Morrison's application for retail units, car wash, tyre servicing area on the car park;
  - c) A further response to the BP application for the A140/A143 roundabout junction stressing its strategic importance, need to protect widening to increase capacity and potential planning conditions and contributions.
10. Website – received an update.
11. Digital Mapping - received an update on digital mapping options; most mapping required should be available; the main issues concern licensing and systems to support it.
12. Next meetings - regular meetings of the Steering Group will be held on the 3<sup>rd</sup> Monday of each month unless otherwise notified:

19 <sup>th</sup> March	16 <sup>th</sup> July	19 <sup>th</sup> November
16 <sup>th</sup> April	20 <sup>th</sup> August	17 <sup>th</sup> December
21 <sup>st</sup> May	17 <sup>th</sup> September	
18 <sup>th</sup> June	15 <sup>th</sup> October	